

Typical ECN process using DDM ECN Process. ECN is proposed and files added. Sent to Engineering for Approval. If disapproved sent back to person who created it. If approved it is changed to active and it is sent to Quality for Approval. If disapproved it goes back to person who created it. If approved it is sent to Purchasing for Approval. If disapproved it goes back to person who created it. If approved it is sent to the designer for incorporation of changes. Designer 1 highlights files and then right hand clicks to send sub-folder to Designer 2. This sub-folder is still referenced in the ECN folder. Designer(s) make changes and sends the ECN folder to Engineer for approval. If disapproved sent back to designer for changes. If approved the Engineer can release files and close the ECN.

